



# Membership application form 2020

Membership of the Scottish Property Federation brings automatic membership of the British Property Federation



## 1. Your organisation

### Company name

Address

Tel

Website

**Key contact** (the person who will manage the relationship with the SPF)

Job title

Direct dial

Email

**Membership contact** (a person who will manage the BPF relationship, if not the key contact)

Job Title

Direct dial

Email

Do you want your organisation to be listed on the SPF/BPF website? Yes / no (please circle)

## 2. Annual membership fees

Our membership year runs from 1 January – 31 December. Those who join between April and December pay a pro-rata amount, see Section 3. You may be requested to provide documentation, such as a recent annual report, to support your application. Membership fees are VAT exempt.

Please circle the appropriate annual fee from one of the following categories:

### Agents/property consultants/advisors

Fees for agents/property consultants/advisors are based on the firm's published turnover.

TURNOVER	MEMBERSHIP FEE	TURNOVER	MEMBERSHIP FEE
Up to £5m	£950	£50m - £99m	£8,450
£5m - £9m	£1,900	£100m - £199m	£11,275
£10m - £24m	£3,550	£200m+	£14,100
£25m - £49m	£5,975		

### Banks

CATEGORY	MEMBERSHIP FEE
Banks	£13,725

### Housing associations

Fees for housing associations are based on the firm's number of units.

UNITS	MEMBERSHIP FEE	UNITS	MEMBERSHIP FEE
Up to 500	£950	1,000+	£2,725
500 - 1,000	£1,775		

### Institutions and fund managers

Fees for institutions and fund managers are based on the firm's assets under management, primarily to third parties.

GROSS AUM	MEMBERSHIP FEE	GROSS AUM	MEMBERSHIP FEE
Up to £100m	£1,175	£500m - £1.9bn	£13,725
£100m - £199m	£3,000	£2.0bn - £6.9bn	£21,125
£200m - £499m	£6,925	£7bn+	£24,625

### Other companies with property assets

For companies that are not property companies or fund managers, but own property assets, the membership fee is 25% of the equivalent property company fee.

GROSS ASSETS	MEMBERSHIP FEE	GROSS ASSETS	MEMBERSHIP FEE
Up to £50m	£950	£400m - £599m	£6,250
£50m - £99m	£1,250	£600m - £999m	£8,625
£100m - £149m	£2,000	£1bn - £2.9bn	£10,125
£150m - £199m	£3,275	£3bn+	£12,150
£200m - £399m	£4,550		

### Other companies without property assets

For companies that do not fit into any of our main categories of membership, the fees are based on the company's turnover.

TURNOVER	MEMBERSHIP FEE	TURNOVER	MEMBERSHIP FEE
Up to £5m	£950	£25m - £49m	£3,100
£5m - £9m	£1,850	£50m+	£6,150
£10m - £24m	£2,475		

### Professional firms and partnerships

Fees for professional firms and partnerships are based on the firm's number of partners and associates who work on real estate, tax or other property related activities.

PARTNERS AND ASSOCIATES	MEMBERSHIP FEE	PARTNERS AND ASSOCIATES	MEMBERSHIP FEE
Up to 5 partners and associates	£950	25 - 49 partners and associates	£3,900
6 - 9 partners and associates	£1,675	50 - 99 partners and associates	£4,700
10 - 24 partners and associates	£3,100	100+ partners and associates	£6,150

### Property companies

For companies who own, invest in and/or develop commercial and/or residential property; trusts or estates whose main asset is commercial and/or residential property; or landlords of residential property.

GROSS ASSETS	MEMBERSHIP FEE	GROSS ASSETS	MEMBERSHIP FEE
Up to £5m	£950	£150m - £199m	£12,200
£5m - £9m	£1,400	£200m - £399m	£18,025
£10m - £24m	£2,050	£400m - £599m	£25,000
£25m - £49m	£2,975	£600m - £999m	£34,450
£50m - £99m	£5,075	£1bn - £2.9bn	£40,525
£100m - £149m	£7,825	£3bn+	£48,700

### Student accommodation providers

Fees for student accommodation providers are based on the number of student beds owned or managed.

STUDENT BEDS	MEMBERSHIP FEE	STUDENT BEDS	MEMBERSHIP FEE
Up to 10,000	£1,450	30,000 - 39,000	£8,475
10,000 - 19,000	£2,800	40,000+	£11,275
20,000 - 29,000	£5,650		

### 3. Amount due for pro rata applications

Our membership year runs from 1 January – 31 December. Those who join between April and December pay a pro-rata amount for the remainder of the year, calculated from the date of this application. **If you are paying a pro-rata fee, please confirm the amount due and the date your membership will commence – £ .....**

Please make a BACS payment to Natwest Bank, sort code 51-50-14, account number 46930434 or make cheques payable to British Property Federation.

### 4. Applicant's statement

If this application is accepted, I/we accept membership in accordance with the terms of the Articles of Association (AOA) of the British Property Federation (available on our [website](#)). In accordance with the AOA, I/we understand that, in the event that the Federation is wound up, the liability of members is limited to £1 (one pound) and I/we undertake to pay this sum should the Federation be wound up while I/we are a member or within one year after I/we cease to be a member.

Name (capital)

Signed

Date

### Return address

Please return this form with your payment to:

Gail Hume, Scottish Property Federation, 6<sup>th</sup> Floor, 3 Cockburn Street, Edinburgh, EH1 1QB

Tel 0131 357 8667 Email [ghume@bpf.org.uk](mailto:ghume@bpf.org.uk)

Registration number: 778293 England. Registered office: 5th Floor, St Albans House, 57-59 Haymarket, London, SW1Y 4QX