

Membership application form 2024

Membership of the Scottish Property Federation brings automatic membership of the British Property Federation



1. Your organisation

Company name

Address

Tel

Website

Key contact (a senior representative of the organisation who is the membership sponsor)

Job title

Direct dial

Email

Membership contact (a person who will manage the SPF relationship, if not the key contact)

Job Title

Direct dial

Email

Do you want your organisation to be listed on the SPF/BPF website?

Yes / no (please circle)

2. Annual membership fees

Our membership year runs from 1 January – 31 December. Those who join between April and December pay a pro-rata amount, see Section 3. You may be requested to provide documentation, such as a recent annual report, to support your application. Membership fees are VAT exempt.

Please circle the appropriate annual fee from one of the following categories:

Agents/property consultants/advisors

Fees for agents, property consultants and advisors are based on the firm's published turnover.

TURNOVER	MEMBERSHIP FEE	TURNOVER	MEMBERSHIP FEE
Up to £5m	£1,060	£50m - £99m	£9,425
£5m - £9m	£2,130	£100m - £199m	£12,585
£10m - £24m	£3,965	£200m+	£15,725
£25m - £49m	£6,670		

Banks

CATEGORY	MEMBERSHIP FEE
Banks	£15,290

Housing associations

Fees for housing associations are based on the firm's number of units.

UNITS	MEMBERSHIP FEE	UNITS	MEMBERSHIP FEE
Up to 500	£1,060	1,000+	£3,070
500 - 1,000	£2,030		

Institutions and fund managers

Fees for institutions and fund managers are based on the firm's assets under management, primarily to third parties.

GROSS AUM	MEMBERSHIP FEE	GROSS AUM	MEMBERSHIP FEE
Up to £100m	£1,310	£500m - £1.9bn	£15,290
£100m - £199m	£3,360	£2.0bn - £6.9bn	£23,535
£200m - £499m	£7,760	£7bn+	£27,440

Other companies with property assets

For companies that are not property companies or fund managers, but own property assets, the membership fee is 25% of the equivalent property company fee.

GROSS ASSETS	MEMBERSHIP FEE	GROSS ASSETS	MEMBERSHIP FEE
Up to £50m	£1,060	£400m - £599m	£6,970
£50m - £99m	£1,395	£600m - £999m	£9,610
£100m - £149m	£2,245	£1bn - £2.9bn	£11,305
£150m - £199m	£3,660	£3bn+	£13,540
£200m - £399m	£5,090		

Other companies without property assets

For companies that do not fit into any of our main categories of membership, the fees are based on the company's turnover.

TURNOVER	MEMBERSHIP FEE	TURNOVER	MEMBERSHIP FEE
Up to £5m	£1,060	£25m - £49m	£3,470
£5m - £9m	£2,080	£50m+	£6,855
£10m - £24m	£2,760		

Professional firms and partnerships

Fees for professional firms and partnerships are based on the firm's number of partners and associates who work on real estate, tax or other property related activities.

PARTNERS AND ASSOCIATES	MEMBERSHIP FEE	PARTNERS AND ASSOCIATES	MEMBERSHIP FEE
Up to 5 partners and associates	£1,060	25 - 49 partners and associates	£4,370
6 - 9 partners and associates	£1,890	50 - 99 partners and associates	£5,255
10 - 24 partners and associates	£3,470	100+ partners and associates	£6,855

Property companies

For companies who own, invest in and/or develop commercial and/or residential property; trusts or estates whose main asset is commercial and/or residential property; or landlords of residential property.

GROSS ASSETS	MEMBERSHIP FEE	GROSS ASSETS	MEMBERSHIP FEE
Up to £5m	£1,060	£150m - £199m	£13,600
£5m - £9m	£1,580	£200m - £399m	£20,095
£10m - £24m	£2,300	£400m - £599m	£27,850
£25m - £49m	£3,330	£600m - £999m	£38,390
£50m - £99m	£5,680	£1bn - £2.9bn	£45,160
£100m - £149m	£8,740	£3bn+	£52,160

3. Amount due for pro rata applications

Our membership year runs from 1 January – 31 December. Those who join between April and December pay a pro-rata amount for the remainder of the year, calculated from the date of this application. **If you are paying a pro-rata fee, please confirm the amount due and the date your membership will commence – £.....**

Please make a BACS payment to NatWest Bank, sort code 51-50-14, account number 46930434 or make cheques payable to British Property Federation.

4. Applicant's statement

If this application is accepted, I/we accept membership in accordance with the terms of:

- **The Articles of Association (AOA) of the British Property Federation** (available on our [website](#)). In accordance with the AOA, I/we understand that, in the event that the Federation is wound up, the liability of members is limited to £1 (one pound) and I/we undertake to pay this sum should the Federation be wound up while I/we are a member or within one year after I/we cease to be a member.
- **BPF statement of principles for a diverse and inclusive real estate industry** (available on our [website](#)).
- **BPF Net Zero Pledge** (available on our [website](#)) – commits BPF members sign up to be net zero carbon by 2050 and to share their expertise and knowledge. All new members are encouraged to take the Pledge.

Name (capitals)

Signed

Date

Return address

Please return this form with your payment to:

David Melhuish, Scottish Property Federation, 10 South St Andrew Street, Edinburgh, EH2 2AZ

Tel 0131 220 6353 Email dmelhuish@bpf.org.uk

Registration number: 778293 England. Registered office: 5th Floor, St Albans House, 57-59 Haymarket, London, SW1Y 4QX